



GAIL FARBER, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

June 04, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

46 June 4, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**AMENDMENTS TO CONTRACT NOS. 77020 AND 77022  
FOR ZERO-TOLERANCE GRAFFITI ABATEMENT SERVICES IN THE UNINCORPORATED  
COUNTY AREAS OF ALTADENA, CHARTER OAK, DUARTE, LA CRESCENTA, LA VERNE,  
MONROVIA, MONTROSE, AND SAN DIMAS  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

### **SUBJECT**

This action is to amend two contracts for graffiti removal services in the zero-tolerance zones within the unincorporated County areas of Altadena, Charter Oak, Duarte, La Crescenta, La Verne, Monrovia, Montrose, and San Dimas to extend these two contracts on a month-to-month basis for up to six months until replacement contracts are awarded.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the contract work continues to be categorically exempt from the provisions of the California Environmental Quality Act.
2. Find that these services continue to be more economically performed by an independent contractor than by County employees.
3. Approve amending Contract Nos. 77020 and 77022 with Superior Property Services, Inc., for graffiti removal services to enable these contracts to continue on a month-to-month basis for up to six months starting July 1, 2014, at a monthly amount of \$5,218 and at an aggregate amount up to \$31,308 for Zone 5A – Altadena, Duarte, La Crescenta, Monrovia, and Montrose; and at a monthly amount of \$5,874 and at an aggregate amount up to \$35,244 for Zone 5C - Charter Oak, La Verne, and San Dimas, respectively.

4. Authorize the Director of Public Works or her designee to increase these contracts amount up to an additional 10 percent of the contract sum for unforeseen, additional work within the scope of these contracts, if required.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to continue these two contracts on a month-to-month basis starting July 1, 2014, for up to six months while the Department of Public Works completes the solicitation process for a replacement contract, which will cover both areas. The preparation of the solicitation began several months ago, but the need for changes in the Scope of Work required an extension. The extension for these contracts is necessary to ensure continuation of graffiti removal services in the zero-tolerance zones within the unincorporated County areas of Altadena, Charter Oak, Duarte, La Crescenta, La Verne, Monrovia, Montrose, and San Dimas.

#### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractor has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive and cost-effective manner will continue to support Public Works in meeting these goals.

#### **FISCAL IMPACT/FINANCING**

The requested aggregate total amount of \$31,308 for Zone 5A and the aggregate total amount of \$35,244 for Zone 5C for the six-month period are based on the monthly cost of \$5,218 for Zone 5A and \$5,874 for Zone 5C, respectively, plus an additional 10 percent of the annual contracts' sum for unforeseen, additional work within the scope of the contracts, if required.

Funding for these additional services, including an additional 10 percent funding for contingencies, is included in the recommended Fiscal Year 2014-15 Public Works General Fund, Road Fund, and Special Road Districts Fund Budgets.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On June 16, 2009, Agenda Item 43, the Board approved Contract Nos. 77020 and 77022 for an initial one-year period with four 1-year renewal options for a total contract period of five years commencing on July 1, 2009, in the annual contract amount of \$62,016 for Zone 5A – Altadena, Duarte, La Crescenta, Monrovia, and Montrose; and in the annual contract amount of \$68,688 for Zone 5C – Charter Oak, La Verne, and San Dimas with Superior Property Services, Inc., located in Pico Rivera, California.

Amendment 1 to Contract No. 77020 was enacted on February 1, 2011, to include graffiti removal services to the County unincorporated areas between the cities of Bradbury and Duarte; and Amendment 1 to Contract No. 77022 to include areas adjacent to the cities of Claremont and Glendora.

Commencing on July 1, 2014, the amendments will extend the contracts on a month-to-month basis up to six months and will supplement the contracts in order for

Public Works to complete the resolicitation process. These contracts are currently in their fourth and final optional year. All terms, conditions, requirements, prices, and specifications of these two contracts will remain unchanged.

Amendments 2 to both contracts, which are substantially reflected in the enclosed form (Enclosures A and B), will continue the contracts' current terms, specifications, and conditions. The Director of Public Works or her designee will execute these amendments in accordance with the Board's authorization and only upon proper execution by the contractor and approval as to form by County Counsel.

The contractor has agreed to pay its full-time employees the current Living Wage Rate approved by the Board on February 6, 2007, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to these proposed contracts, as County employees can perform these contracted services. The contracts comply with all of the requirements of the Los Angeles County Code, Section 2.201. The contractor will pay its full time employees the required minimum rates of \$11.84 per hour without health benefits, or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the LWO adopted by the Board and will comply with the County's Living Wage reporting requirements.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services continue to be performed more economically by the private sector.

### **ENVIRONMENTAL DOCUMENTATION**

These services continue to be categorically exempt from the provisions of the California Environmental Quality Act (CEQA) Guidelines. These services are within a class of projects that has been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of CEQA.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the two amendments will continue the current contracts' services.

### **CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

The Honorable Board of Supervisors

6/4/2014

Page 4

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid, with the first name "Gail" and last name "Farber" clearly distinguishable.

GAIL FARBER

Director

GF:GZ:cg

Enclosures

c: Chief Executive Office (Rita Robinson)  
County Counsel Executive Office  
Internal Services Department, Contracts Division  
(w/o enc.)

AMENDMENT 2 TO CONTRACT NO. 77020

ZERO-TOLERANCE GRAFFITI ABATEMENT SERVICES – ZONE 5A  
ALTADENA/DUARTE/LA CRESCENTA/MONROVIA/MONTROSE

THIS AMENDMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and SUPERIOR PROPERTY SERVICES, INC., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 77020 was entered into between the COUNTY and the CONTRACTOR, on June 16, 2009, to provide graffiti abatement services in Zero-Tolerance Graffiti Abatement Services – Zone 5A - Altadena, Duarte, La Crescenta, Monrovia, and Montrose for a period of one year commencing on July 1, 2009, with four 1-year renewal options; and

WHEREAS, on February 1, 2011, Public Works enacted Amendment 1 to this Contract to expand services to include graffiti removal services to the COUNTY unincorporated areas between the cities of Bradbury and Duarte. The Contract's annual amount was increased from \$62,016 to \$62,616; and

WHEREAS, the County has exercised all renewal options and the contract is currently in its final option year; and

WHEREAS, the parties desire to extend the contract on a month-to-month basis for up to six months, at an aggregate total amount of \$31,308, while the solicitation process for a new contract for this service is completed; and

WHEREAS, the CONTRACTOR is willing to continue to provide the service, under the Contract's existing terms and conditions, during the period as extended under this AMENDMENT; and

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 77020 between them shall be amended as follows:

FIRST: CONTRACTOR shall provide continuous performance of this Contract commencing on July 1, 2014, on a month-to-month basis up to the maximum period of six months, unless the COUNTY provides written notice of nonrenewal at least ten days before the last day of any month, in which case this Contract shall expire as of midnight on the last day of that month. The rates specified in Form PW-2 (Schedule of Prices) apply to this Contract extension shall remain unchanged.



IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Director of Public Works

APPROVED AS TO FORM:

JOHN F. KRATTLI  
County Counsel

By \_\_\_\_\_  
Deputy

SUPERIOR PROPERTY SERVICES,  
INC.

By \_\_\_\_\_  
Its President

\_\_\_\_\_  
Type or Print Name

By \_\_\_\_\_  
Its Secretary

\_\_\_\_\_  
Type or Print Name

AMENDMENT 2 TO CONTRACT NO. 77022

ZERO-TOLERANCE GRAFFITI ABATEMENT SERVICES – ZONE 5C  
CHARTER OAK/LA VERNE/SAN DIMAS

THIS AMENDMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and SUPERIOR PROPERTY SERVICES, INC., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 77022 was entered into between the COUNTY and the CONTRACTOR, on June 16, 2009, to provide graffiti abatement services in Zero-Tolerance Graffiti Abatement Services Zone 5C – Charter Oak, La Verne, and San Dimas for a period of one year commencing on July 1, 2009, with four 1-year renewal options; and

WHEREAS, on February 1, 2011, Public Works enacted Amendment 1 to this Contract to expand services to include graffiti removal services to the COUNTY unincorporated areas adjacent to the cities of Claremont, and Glendora. The Contract's annual amount was increased from \$68,688 to \$70,488; and

WHEREAS, the County has exercised all renewal options and the contract is currently in its final option year; and

WHEREAS, the parties desire to extend the contract on a month-to-month basis for up to six months, at an aggregate total amount of \$35,244, while the solicitation process for a new contract for this service is completed; and

WHEREAS, the CONTRACTOR is willing to continue to provide the service, under the Contract's existing terms and conditions, during the period as extended under this AMENDMENT; and

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 77022 between them shall be amended as follows:

FIRST: CONTRACTOR shall provide continuous performance of this Contract commencing on July 1, 2014, on a month-to-month basis up to the maximum period of six months, unless the COUNTY provides written notice of nonrenewal at least ten days before the last day of any month, in which case this Contract shall expire as of midnight on the last day of that month. The rates specified in Form PW-2 (Schedule of Prices) apply to this Contract extension shall remain unchanged.

//





IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Director of Public Works

APPROVED AS TO FORM:

JOHN F. KRATTLI  
County Counsel

By \_\_\_\_\_  
Deputy

SUPERIOR PROPERTY SERVICES,  
INC.

By \_\_\_\_\_  
Its President

\_\_\_\_\_  
Type or Print Name

By \_\_\_\_\_  
Its Secretary

\_\_\_\_\_  
Type or Print Name